

## Email Phishing Simulation and Assessment - Terms and Conditions

It is important to understand that the campaign is based on a set schedule. Please see the following schedule and conditions regarding how the signup timeframe may affect your company's onboarding:

#### Schedule:

- 12 Phishing simulation per year starting after the 10<sup>th</sup> of each month.
- 4 Cyber training campaigns per year, starting after the 10<sup>th</sup> of March, June, September, and December.
- Please see the bottom of this page for a detailed monthly schedule.

#### **Phishing Simulations:**

- Simulation emails are designed to appear like regular emails and are delivered randomly to users throughout the campaign testing period.
- Usually, some users will not detect these; should you suspect an email is a simulation, do not alert other users in your company.
- For maximum effectiveness, no notifications regarding the commencement or content of the campaigns will be provided.

#### **Cybersecurity Training:**

- Training videos will be sent via emails, containing weblinks, which are specific to the recipient. The purpose of this is so that each user's training status may be tracked, and their level of training can be recorded.
- Please note that sharing the link within the email will not work, as the link will stop working once the training has been completed.
- An example of a Training campaign email is found on Page 2.

#### Reporting:

- The interactive report will be available after the completion of the first campaign, results are updated after the completion of each month's campaign.
- Monthly results are available after the 10th of each month for the previous month.

### **ABT Essential Security Agreement Inclusion:**

- First 12 months subscription is included as part of the agreement.
- Commencement date: 1st February 2023.

# **Staff Training Recipient Address Book:**

The address book will be automatically updated every two months and will include licenced mailbox users.

# **New Client Signup Conditions:**

- Any new clients must complete sign up before the 5<sup>th</sup> of the month to be included in the specific campaign for that month.
- If signup is completed after the 5th day of the month, then simulations will commence on the following month.

### **Annual Schedule:**

- 10th January: Phishing simulation
- 10th February: Phishing simulation
- 10th March: Phishing simulation + Cyber Training
- 10th April: Phishing simulation
- 10th May: Phishing simulation
- 10th June: Phishing simulation + Cyber Training
- 10th July: Phishing simulation
- 10th August: Phishing simulation
- 10th September: Phishing simulation + Cyber Training
- 10th October: Phishing simulation
- 10th November: Phishing simulation
- 10th December: Phishing simulation + Cyber Training



# Example of Training Notification email





# A New Security Training Course is Available

SampleFirstName,

Your organization faces continuous threats from outsiders attempting to steal sensitive information from us and from our customers, and to cause harm to your business.

To face these threats, we periodically release training to your employees.

A new training is available now, and is titled Clean Desk Policy.

We are asking that everyone in your organization complete this training course by 31/12/2022.

Simply click the link below to begin the training course. *Please note that this is a unique link just for you, please do not forward this to any other users*.

Please do not reply to this email as this mailbox is not monitored. If you have any issues completing the training, please contact us at <a href="mailto:support@abtechnologies.com.au">support@abtechnologies.com.au</a> or on 1300 705 062

Thank you.

**Access Training**